

# BRIDGE TO THE FUTURE

## RUSSELL LIBRARY

123 Broad Street, Middletown, CT 06457

Board of Trustees

Tuesday, May 19, 2015, 7:00 pm

Board Room, Administration Building behind Library on Court Street

### Agenda

- I. Call to Order
- II. Public Comment
- III. President's Report
- IV. Action Items:
  - A. Minutes of Previous Meeting – April 21, 2015
  - B. Cash Flow Reports – April 30, 2015
  - C. Committee and Trustee Reports:
    1. Finance Committee: Essex Financial Services Corporate Resolution
    2. Personnel Committee: Agreement with Employees Union  
Program Specialist Job Description  
Staff Focus Groups  
Posting for Director Position  
Board Members for the Interview Panel
    3. Building Committee: *Russell Library 2020 Vision Statement*  
Staff Building Team Priorities
    4. Policy Committee: Policy Manual, Section 6: Use of Library by Groups  
Employment Application Form  
Forms for Background Check  
Table of Loan Periods and Fines
    5. Connecticut Library Association Conference: Trustees Hadley and Santostefano
- V. Director's Report
- VI. Old Business
- VII. New Business
- VIII. Calendar:
  - Tuesday, May 26, 5:00 pm, Personnel Committee, Board Room
  - Tuesday, June 9, 11:00 am, Personnel Committee, Board Room
  - Tuesday, June 16, 7:00 pm, Russell Library Company Annual Meeting, preceded at 6:00 by Volunteer Recognition Reception, followed at 8:00 pm by Board Meeting
  - Wednesday, July 1, 1:00 pm, Naturalization Ceremony
- IX. Adjournment

Respectfully submitted,

Arthur S. Meyers, Director